Undergraduate Course Review Committee
Meeting Minutes
December 6, 2022, 12:00-1:00pm

Members Present: Tina Chiarelli (Chair), Cynthia Bayer, James Brown, Mark Bush, Steven Collins, Sara Duff, Barbara Gannon, Martha Garcia-Stout, Aravinda Kar, Shelley Maccini, Sudeshna Pal, Heather Peralta, Widaad Zaman, Theodorea Berry, Manoj Chopra, Alan Fyall, Delia Garcia, Alice Noblin, Sean Robb, Suha Saleh, Bill Self, Sandra Wheeler

Guest Present: Anna Jones, Stephanie Krick, Matt Matusiak, Yingru Lin, Michael Gilbrook, Mike Armato, Liqiang Ni, Joe Cho, Alexander Burtzos, Shannon Lindsey, Alain Kassab

Dr. Tina Chiarelli started the meeting at 12:00pm

November Meeting Minutes approved

Meeting adjourned at 12:44 pm

Consent Agenda-Approved

Course Revisions:

College of Arts and Humanities:
FRT 4421 War, Love and Laughter in the French Middle Ages:
> *https://ucf.kuali.co/cm/#/courses/view/630fb8c1578b6ddccbb896d7 (Course name updated; minor description update)*
POR 3450 Luso-Afro-Brazilian Triangle:
> *https://ucf.kuali.co/cm/#/courses/view/632304cce44e1d0821d100fa (POR 3301, POR 3300, POR 3413 removed from PR; ENC 1102 added to PR.)*

College of Business Administration:
QMB 3311 Python for Business Analytics:
> *https://ucf.kuali.co/cm/#/courses/view/62ffe73d5f4157153b3cfc8a (Update to Out of Class and Total Engagement Hours)*

College of Engineering and Computer Science:
CEG 4203 Geotechnical Methods and Case Histories:
> *https://ucf.kuali.co/cm/#/courses/view/6363d51893976319bb9ab430 (Terms of Offering updated to Spring)*

CWR 4124 Hydrogeology: https://ucf.kuali.co/cm/#/courses/view/6363f8871ef6164982b6fad3 (Terms of Offering updated to Spring)

EML 4225 Introduction to Vibrations and Controls: https://ucf.kuali.co/cm/#/courses/view/634d848e9af9cba42a769f15 (Slight description update)

College of Community Innovation and Education:

PAD 3003 Public Administration in American Society: https://ucf.kuali.co/cm/#/courses/view/635bfdde721674684eb8c069 (removed "C- or better in POS 2041"; removed Public Administration major, Public Administration minor, leadership studies minor, performing arts minor, & junior standing; added "sophomore standing" to pre-requisite)

PAD 3040 Ethics and Values in Public Administration: https://ucf.kuali.co/cm/#/courses/view/635c0440054ba072c8e07f3c (removed Public Administration major, leadership studies certificate, leadership studies minor from PR/CR; added ENC 1102 & sophomore standing to PR)

PAD 3330 Urban and Regional Planning: https://ucf.kuali.co/cm/#/courses/view/636a8accff68be1769458ae5 (removed urban and regional planning minor, interdisciplinary studies environmental studies track major, & environmental studies minor from PR/CR; added "C-" or better in ENC 1102 as PR)

PAD 3733 Professional Administrative Writing in the Public Sector: https://ucf.kuali.co/cm/#/courses/view/636a9093ff68be6b53458b35 (removed Public Administration major, nonprofit management major, & emergency management major from PR/CR; moved "C-" or better in ENC 1102 to PR from PR/CR)

PAD 4034 The Administration of Public Policy: https://ucf.kuali.co/cm/#/courses/view/636a951a9fe59480f306eb73 (removed public administration major and minor & "C- or better in PAD 3003" from PR/CR; added "C- or better in ENC 1102" to PR)

PAD 4104 Administrative Theory: https://ucf.kuali.co/cm/#/courses/view/636a968a757fc55a1ed41f0f (remove public administration major, public administration minor, nonprofit management major, nonprofit management minor, emergency management major, leadership studies minor and certificate, applied science, A.S. to B.A.S, interdisciplinary studies environmental studies track major from PR/CR; add C- or better in ENC 1102 to PR)

PAD 4131 Public Sector Project Management: https://ucf.kuali.co/cm/#/courses/view/636a998293976371b39b175f (added "C- or better in ENC 1102" as PR; added "C.I." as PR/CR)

PAD 4144 Nonprofit Organizations: https://ucf.kuali.co/cm/#/courses/view/63725f1a087ee211f629117f (remove nonprofit management major and minor, performing arts minor from PR/CR)

PAD 4147 Resource Development in the Nonprofit Sector:
https://ucf.kuali.co/cm/#/courses/view/6372605738006b45c56c982f (removed performing arts minor &nonprofit management major and minor from PR/CR)

PAD 4148 Volunteer Management:
https://ucf.kuali.co/cm/#/courses/view/637261aa76659156426fda6f (remove Performing Arts Administration minor, nonprofit management major, emergency management major from PR/CR)

PAD 4153 Planning and Improvement for Public Organizations:
https://ucf.kuali.co/cm/#/courses/view/637262cf7452e28aa7cd3ca5 (removed nonprofit management major and minor and certificate from PR/CR; added "C-" or better in ENC 1102 to PR)

PAD 4204 Fiscal Management:
https://ucf.kuali.co/cm/#/courses/view/6372643c38006b26f86c9857 (removed Public Administration major and minor, nonprofit management major and minor & emergency management major from PR/CR; move "C-" or better in ENC 1102 to PR)

PAD 4253 Community & Economic Development:
https://ucf.kuali.co/cm/#/courses/view/637265e650c56bdc5b379b60 (remove emergency management major, nonprofit management minor & urban planning minor from PR/CR; added "C-" or better in ENC 1102 to pre-requisite)

PAD 4325 Program Evaluation for Public and Nonprofit Organizations:
https://ucf.kuali.co/cm/#/courses/view/6372677238006b88c56c9874 (remove nonprofit management major and minor from PR/CR)

PAD 4331 Land Use and Planning:
https://ucf.kuali.co/cm/#/courses/view/63726882a2b39d4f96667b45 (remove urban and regional planning minor from PR/CR; add "C-" or better in ENC 1102 for PR; add PAD3330 as a PR/CR)

PAD 4334 Urban Design: https://ucf.kuali.co/cm/#/courses/view/63726bfd7452e2c238cd3ce9 (added "C-" or better in ENC 1102 as a pre-requisite; added PAD3330 as PR/CR)

PAD 4351 Issues in Environmental Program Management:
https://ucf.kuali.co/cm/#/courses/view/63726a5c766591bbdd6fdacb (remove urban and regional planning minor, Interdisciplinary Studies Environmental Studies Track major and minor, Energy and Sustainability minor, Emergency Management major from PR/CR; add PAD 3330 as PR/CR; add "C-" or better in ENC 1102 as PR)

PAD 4390 Hazard Mitigation and Preparedness:
https://ucf.kuali.co/cm/#/courses/view/6372715050c56b28c4379bc9 (removed emergency management major and minor & urban and regional planning minor from PR/CR)

PAD 4392 Emergency Management and Homeland Security:
https://ucf.kuali.co/cm/#/courses/view/637272af5570b7ce272d24b4 (remove emergency management major and minor & urban and regional planning minor from PR/CR)

PAD 4395 Disaster Response and Recovery:

>*https://ucf.kuali.co/cm/#/courses/view/63727399a2b39d03f2667bc0 (removed emergency management major and minor & urban and regional planning minor from PR/CR; added PAD 4392 to PR/CR)*

PAD 4414 Human Resource Administration:

>*https://ucf.kuali.co/cm/#/courses/view/637279c938006bfeba6c9964 (removed Public Administration major and minor with a C- or better in PAD 3003 from PR/CR; add "C-" or better in ENC 1102 as PR)*

PAD 4712 Information Systems for Public Managers and Planners:

>*https://ucf.kuali.co/cm/#/courses/view/637274df50c56b5caf379c0e (remove emergency management major and minor & urban and regional planning minor from PR/CR; add "and PAD3003, PAD3330, PAD4144, or PAD4392" as CR/PR)*

PAD 4720 Research Methods in Public Administration:

>*https://ucf.kuali.co/cm/#/courses/view/63727b88a2b39d467a667c64 (removed Public Administration major and minor, nonprofit management major, emergency management major from PR/CR)*

PAD 4822 Intergovernmental Administration:

>*https://ucf.kuali.co/cm/#/courses/view/63727cd6a2b39d17e9667c83 (remove Public Administration major and minor, emergency management major and minor & urban and regional planning minor from PR/CR)*

PAD 4942 School of Public Administration Internship Orientation:

>*https://ucf.kuali.co/cm/#/courses/view/63727e3d7452e2fd18cd3e06 (delete PAD 3733 as PR; added "and at least one of the following courses: PAD 3003, PAD 4144, or PAD 4392", junior standing & CI to PR/CR)*

Rosen College of Hospitality Management:

HFT 4065 Fine Spirits Management:

>*https://ucf.kuali.co/cm/#/courses/view/633f2983a6e95e718a2f8bd3 (course name update from "The World of Distilled Spirits"; slight description update; course number changed from 4069)*

HFT 4866 Exploring Wines of the World:

>*https://ucf.kuali.co/cm/#/courses/view/633f03c9e9f6433bc434ed5c (course name update from "Wines of the World"; slight description change; course number changed from 4067)*

Action Agenda

New M&S Fees: Approved

Course	Fee

College of Arts and Humanities:	
ART 3433C-Screen Printing: https://ucf.kuali.co/cm/#/courses/view/633915d430cbca8be6f6a428	$45.00
MUC 1201C-Applied Composition I: https://ucf.kuali.co/cm/#/courses/view/63175e0826cb966a4cc8f599	$30.00
MUC 2202C-Applied Composition II: https://ucf.kuali.co/cm/#/courses/view/632096de55b8031b1b7579f3	$30.00
MUC 3105C-Composition III: https://ucf.kuali.co/cm/#/courses/view/6320a7f0003bbbea93195880	$30.00
MUC 4106C-Composition IV: https://ucf.kuali.co/cm/#/courses/view/6320c40ca4c8e531ef15d694	$30.00
PGY 3204C-Experimental Studio Lighting in Photography: https://ucf.kuali.co/cm/#/courses/view/633b314aee0669f739ecd4db	$40.00
PGY 3412C-Photography in the Expanded Field: https://ucf.kuali.co/cm/#/courses/view/633b301b00b0c46d6866b0ed	$40.00
PGY 4106C-Photography Theory and Practice: https://ucf.kuali.co/cm/#/courses/view/633b29c70b0dd8d4e3bbcf4a	$40.00

Revised M&S Fee: Approved

Course	Current Fee	New Fee
College of Arts and Humanities:		
ART 2500C-Beginning Painting: https://ucf.kuali.co/cm/#/courses/view/63391d0a5970e9e4f05767c5	$15.00	$45.00
ART 2701C-Beginning Sculpture: https://ucf.kuali.co/cm/#/courses/view/6339208c00b0c4f41d668e97	$35.00	$70.00
ART 4710C-Advanced Sculpture: https://ucf.kuali.co/cm/#/courses/view/6339229197a79a7cee5f9759	$45.00	$70.00

*Special Topics Course:

College of Arts and Humanities:

ART 3930 Pre-Production Design:

https://ucf.kuali.co/cm/#/courses/view/638e386730114c8435c5c993 Approved

New Courses:

College of Arts and Humanities:

ENC 4936 Topics in Technical Communication:

https://ucf.kuali.co/cm/#/courses/view/633cd3f520e69a3373365707 Approved

LIT 3261 Literature and Culture of Trauma:

> https://ucf.kuali.co/cm/#/courses/view/633cd9bbe9f643b5d834d4d3 **Approved**

College of Undergraduate Studies:
GIS 4107 GIS Research Methods for Environmental Studies:

> https://ucf.kuali.co/cm/#/courses/view/61e883421385948a9e813dac **Approved**

Rosen College of Hospitality Management:
HFT 4252 Employees Wellbeing in Hospitality and Tourism:

> https://ucf.kuali.co/cm/#/courses/view/63023a1f31fe1639a104f625 **Approved**

College of Engineering and Computer Science:
BME 4941 Biomedical Engineering Internship:

> https://ucf.kuali.co/cm/#/courses/view/633edb96a6e95ef88e2f87cf **Approved**

College of Sciences:
ISC 2022 Introduction to Data Science:

> https://ucf.kuali.co/cm/#/courses/view/633ed6a5e9f643b35734eb83 **Approved**

SYA 4358 Advanced Topics in GIS:

> https://ucf.kuali.co/cm/#/courses/view/63500e2ee1cd0a4b357d94d5 **Approved**

College of Health Professions and Sciences:
IHS 4995 Clinical Shadowing Abroad for Health Professions:

> https://ucf.kuali.co/cm/#/courses/view/6369456686d3ba7ad6842dcc **Approved; update syllabus was requested. Dr. Suha Saleh submitted syllabus after the meeting.**

Course Revisions:

College of Community Innovation and Education:
CCJ 4701 Research Methods in Criminal Justice:

> https://ucf.kuali.co/cm/#/courses/view/635bfd1a3c4676eac5f8d502 (Changing course from 4 to 3 credits and Instruction Time from 4 to 3) **Approved**

CCJ 4746 Data Analysis for Criminal Justice:

> https://ucf.kuali.co/cm/#/courses/view/636d605e38006bbcd06a3a0b (Slight description update; Changing course from 4 to 3 credits and Instruction Time from 4 to 3) **Approved**

CJE 3001 Careers in Criminal Justice:

https://ucf.kuali.co/cm/#/courses/view/636d68fa38006b2fb06a3aac (Changing curse from 4 credit hours to 3 credit hours) **Approved**