

Undergraduate Course Review Committee-Minutes  
September 14, 2021 12:00-1:00pm  
Zoom Meeting ID: 995 2088 6839  
Passcode: 769919

**Members Present:** Tina Dow (Chair), Kevin Murphy (Co-Chair), Cynthia Bayer, Sara Duff, Andrew Frazer, Martha Garcia-Stout, Aravinda Kar, Shannon Lindsey, Sagnik Mazumdar, Sudeshua Pal, Axel Stock, Wayne Bowen, Manoj Chopra, Teresa Dorman, Alan Fyall, Lynn Hepner, Tim Letzring, Alice Noblin, Sean Robb, Suha Saleh.

**Guest Present:** Kim Tuorto (NSCM), Maria Williams (COS)

### Action Agenda

- I. **Welcome and introductions-** UCRC Chair Tina Dow, began the meeting at 12:00pm and introduced herself as the chair for the 2021-2022 academic year. The voting and ex-officio members also introduced themselves.
  
- II. **Items for discussion, review, and voting**
  - a. **Selection of UCRC Co-Chair-** Kevin Murphy placed himself for nomination as Co-Chair of UCRC. The committee voted and approved this motion.
  - b. **Consent Agenda-** The Consent Agenda was presented and explained to the committee. Consent Agenda was approved.
  
- III. **Kuali update given by Dr. Letzring-** The new curriculum management system was briefly discussed, and the tentative training schedule was given. Committee and ex-officio members were given the opportunity to ask questions and state any concerns.

**Meeting adjourned 12:20 p.m.**

**Next Meeting:**

**Tuesday, October 12, 2021 (Submission Deadline: September 28<sup>th</sup>)**