



UNIVERSITY OF CENTRAL FLORIDA

# VICE PROVOST FOR TEACHING AND LEARNING



2019 VICE PROVOST FOR TEACHING AND LEARNING SEARCH

# BIG GOALS, BIG FUTURE.

With more than 68,000 students, UCF is one of the largest universities in America. No public university in the U.S. confers more degrees annually. UCF's commitment to access, opportunity, equity, diversity, and inclusion supports the belief that lifting the lives and livelihoods of more people results in a stronger community and a stronger society. UCF's strategic plan distills the approach to a simple formula: **SCALE × EXCELLENCE = IMPACT.**

UCF holds the Carnegie Foundation's highest designation in two categories: community engagement and very high research activity. Kiplinger ranks UCF a national best-value university. At UCF, 44% of students graduate without any educational debt compared to 34% of students who graduate debt-free nationally. In addition, UCF has been recognized as one of the Top Ten "Most Innovative" universities in the nation by U.S. News and World Report and is an INSIGHT Into Diversity 2018 Higher Education Excellence in Diversity Award recipient.

UCF and its 13 colleges offer 216 degrees from UCF's main campus, hospitality campus, health sciences campus, online and through 10 regional locations. The university offers 95 bachelor's and 87 master's degrees, 28 research doctorates, three professional doctorates and three specialist degree programs. UCF's fully online programs include bachelor's degrees, graduate degrees, graduate certificates and more.





## POSITION DESCRIPTION

The University of Central Florida (UCF) is seeking an experienced, dynamic, and visionary leader to drive transformative leadership for the Division of Teaching and Learning and College of Undergraduate Studies. The vice provost for Teaching and Learning and dean of Undergraduate Studies reports to the provost and vice president for Academic Affairs. This position is a member of the academic leadership team and will provide expert guidance for units in the academic division while understanding and advancing the goals of their peers and the institution. In partnership with UCF's colleges and units, the vice provost for Teaching and Learning and dean of Undergraduate Studies will strive to create a dynamic learning environment that encourages faculty and students to explore, invent, and experiment with high-impact academic practices and new methods of teaching and learning.

## RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO:

- Provide leadership support to Academic Advancement Programs, Undergraduate Research, Experiential Learning, Pre-Health & Pre-Law, Study Abroad, EXCEL, Quality Enhancement Plan, the Karen L. Smith Faculty Center for Teaching and Learning, and the College of Undergraduate Studies
- Provide leadership to the Interdisciplinary Studies program and oversight for multiple offices that support undergraduate education, including experiential learning and programs designed to prepare students from low-income, first-generation, and traditionally underrepresented populations for success
- Work with students, faculty members, deans, and administrators to advance the university's priorities and goals related to student success
- Foster partnerships across the university to develop a student success strategy to achieve state performance and preeminence metrics
- Evaluate the effectiveness of university programs and services, ensure optimal resource utilization and facilitates collaboration to enhance student success
- Collaborate with students, faculty members, deans, and administrators to enhance the undergraduate learning environment and to enhance student-learning outcomes
- Foster a dynamic environment of best practice, evidence-based support and intervention to advance student success and faculty excellence
- Assist with facilitating an integrative approach to learning by offering academic experiences that take learning beyond the classroom
- Assist in the continued creation of innovative undergraduate programs and engaging curriculum
- Develop and direct co-curricular opportunities to enhance student learning and success
- Support the assessment of undergraduate programs and curriculum and outreach efforts involving diversity, equity, and inclusion
- Further the awareness and appreciation of the general education program
- Provide budget oversight and supervision of office staff



## MINIMUM QUALIFICATIONS

- Candidates must qualify for a tenured faculty appointment commensurate with the rank of professor in an appropriate discipline, must hold a terminal degree from an accredited institution, and must have held significant and progressive leadership positions in a university setting.
- Requires 10 years of experience in higher education and three years of experience as a department chair or equivalent.
- Demonstrates commitment to excellence in teaching, research, creative activity and public service.
- Understands how to improve the student experience and impact student success.
- Articulates the power and benefits of equity, inclusion, and diversity and demonstrates evidence of aligned action.
- Fosters a collegial decision-making process that engages faculty in diversity of thought, experience and perspective.
- Demonstrates superior communication, interpersonal and conflict management skills.
- Develops strong connections and deep relationships with faculty, staff and students.
- Experience managing complex organizations.
- Demonstrates effectiveness in administration and management of a complex institutional organization or a unit therein.

## PREFERRED QUALIFICATIONS

- Demonstrates effectiveness integrating evidence-based practices in teaching and learning.
- Possesses experience implementing and optimizing technologies to enhance teaching and learning for students and faculty.
- Demonstrates record of leading campus-wide activity in assessment, advising, academic program review, and analytics.
- Possesses experience spearheading interdisciplinary curriculum and cross-campus collaborations.



Greenwood/Asher & Associates, Inc. is assisting the University of Central Florida in this search. Initial screening of applications will begin on July 19, 2019 and continue until an appointment is made. The search committee invites letters of nomination, applications (letter of interest, full resume, and contact information of at least five references), or expressions of interest to be submitted. Submission of materials as PDF attachments is strongly encouraged.



**ALL APPLICATION MATERIALS SHOULD BE DIRECTED TO:**

Greenwood/Asher & Associates, Inc.  
Jan Greenwood or Betty Turner Asher, Partners  
Kevin Bennett, Senior Executive Search Consultant  
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Please contact the search committee chairs, RoSusan Barteo and Jeffrey Stout at [RoSusan.Barteo@ucf.edu](mailto:RoSusan.Barteo@ucf.edu) and [Jeffrey.Stout@ucf.edu](mailto:Jeffrey.Stout@ucf.edu) with questions about this position.

For more information about the University of Central Florida, please visit <https://www.ucf.edu/>.



## EQUAL OPPORTUNITY EMPLOYER

As an equal opportunity/affirmative action employer, UCF encourages all qualified applicants to apply, including women, veterans, individuals with disabilities, and members of traditionally underrepresented populations. UCF's Equal Opportunity Statement can be viewed at: <http://eeo.ucf.edu/documents/PresidentsStatement.pdf>.

As a Florida public university, UCF makes all application materials and selection procedures available to the public upon request.





Milligan Hall

